County Of San Bernardino Department of Behavioral Health

Compliance Program Code of Conduct

Effective Date Revision Date 08/04 10/07

Allan Rawland, Director

Policy

All staff and contract agencies that provide services in conjunction with the Department of Behavioral Health are expected to comply with the requirements set forth in the <u>Code of Conduct</u>, all applicable statutes, regulations, contractual obligations, and DBH and County policies and procedures.

Purpose

To ensure all members of the DBH workforce as well as contract agencies understand and comply with the standards for and expectations of ethical conduct.

Receipt of the Code of Conduct All staff and volunteers will receive a copy of the Code of Conduct annually.

New employees will receive a copy during the Department's orientation training.

Contract agencies and their staff shall have access to the Code of Conduct via the DBH website.

All staff, volunteers, and contract agency and their staff shall certify receipt and review of the <u>Code of Conduct</u> by signing the acknowledgement form annually.

Any concerns or questions may be directed to the Office of Compliance. (see Compliance Reporting)

Note: The Code of Conduct will be prominently displayed in all DBH facilities

Reference

Title 42, Volume 3 (42 CFR 438.608)